

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

**District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747**

Wednesday, August 15, 2018

MINUTES

OPEN SESSION - CALL TO ORDER - Trustee Anderson called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope,
Mr. Wilson

Teleconference: Trustee Jeremy Hunt participated by phone from 3661 Ponderosa Road -
Administration Office, Shingle Springs, CA 95682

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Lisa Coronado, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services
Mike Jordan, Director of C & I, Special Education

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Conference with Labor Negotiators, (David Grimes), Re: CSEA and CUTA (G.C. §54957.6)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - None

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER – 6:00 p.m.

FLAG SALUTE - led by Carol Hunt

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and it was announced that the following action was taken during Closed Session:

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as amended: pull the Consent Agenda Items and Facilities Update, and move them right after Student Board Representatives Reports. There was also a motion to pull Consent Agenda Items 1, 2, and 4 for separate consideration.

Motion: Wilson
Second: Pope

Vote: General Consent

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School – Maximus Gomez
- they have had a tremendous and excellent start to the 2018-2019 school year
- this is their first full week of the school year, and it has been pretty jam packed; have a spirit week this week to welcome back students and staff. It is also Safety Week, in which they go over procedures that cover various types of emergencies.

STUDENT BOARD REPRESENTATIVE REPORTS (continued)

- this Friday will be the first football game. It is a home game against Rio Linda.
- this Friday will be the first rally.
- first blood drive is on the 29th of this month.
- Back to School Night will be held next Wednesday, August 22nd.

2. McClellan High School – not available to report

CONSENT AGENDA

1. *This item was pulled for separate consideration.*
2. *This item was pulled for separate consideration.*
3. Approved 2018-2019 Extension of Current Agreement for Legal Services - Lozano Smith, Attorneys at Law
4. *This item was pulled for separate consideration.*
5. Approved Resolution #4/2018-19: Resolution Adopting a Conflict of Interest Code
6. Approved Classified Personnel Transactions
7. Approved Certificated Personnel Transactions
8. Approved Resolution #1/2018-19: Request for Teacher Authorization to Teach Industrial and Technology Education
9. Approved Resolution #2/2018-19: Authorization to Teach English Electives
10. Approved Revisions to CSEA Contract Language:
 - Article XIX, Section C
 - Article XXIX, Noon Duties
11. Approved Memorandum of Understanding between the District and CSEA Regarding Clarifying Language to Article XXVIII - Reclassification, and a One-Year Pilot Program to Review Classified Job Descriptions
12. Approved Update of Dates for Article XXV - Duration and Reopeners
13. Ratified 2017/2018 Individual Service Agreements:
 - 2017/18-214 Capitol Autism Svcs
 - 2017/18-215-216 CCHAT Center
 - 2017/18-217-219 M. McCarty
 - 2017/18-220 Aldar Academy
 - 2017/18-221 Capitol Academy
14. Ratified Professional Service Agreement: Meladee McCarty
15. Approved Center JUSD Employees Certified for Expulsion Hearings for 2018/2019 SY
16. Approved Contract with Communities Matters
17. Approved Memorandum of Understanding between Sacramento County Office of Education (SCOE) and Center Joint Unified School District for Operation of the Community School Program
18. Approved Memorandum of Understanding between Sacramento County Office of Education (SCOE) and Center Joint Unified School District for Operation of the CARE Program at Wilson Riles Middle School
19. Approved Memorandum of Understanding between Sacramento County Office of Education (SCOE) and Center Joint Unified School District for Operation of the CARE Program at Center High School
20. Ratified Memorandum of Understanding (MOU) #18-D-CJ between Sacramento County Office of Education (SCOE) and Center Joint Unified School District (RE: CAERC)
21. Approved Placer County Office of Education (PCOE) Agreement for Consulting Services - Positive Behavioral Interventions and Supports
22. Approved Professional Services Agreement: Document Tracking Services
23. Approved Professional Services Agreement: Carmazzi Global Solutions

CONSENT AGENDA (continued)

24. Approved Professional Services Agreement: Eaton Interpreting Services, Inc.
25. Approved 2018-19 Consolidated Application
26. Approved 2017-18 Title III ESSA Transition Plan
27. Approved Professional Services Agreement: Jennifer Casellini
28. Approved Professional Services Agreement: Laura Birge-Barone
29. Approved 2018-19 Single Plan for Student Achievement - Oak Hill
30. Approved 2018-19 Title I All-School Plan - Oak Hill
31. Ratified Memorandum of Understanding - Antelope American Youth Soccer Organization
32. Ratified Amendment #1 to Contract with Nacht & Lewis, Inc. for the Center High School Financial Hardship Modernization Project
33. Ratified Amendment #1 to Contract with Nacht & Lewis, Inc. for the Center High School Campus Entry Upgrade Project
34. Ratified Notice of Completion - Nor-Cal Asphalt Paving & Maintenance Inc. - Repair, Seal and Re-Stripe Playground - Dudley Elementary School
35. Ratified Contract with Nor-Cal Asphalt Paving & Maintenance, Inc. for the Dudley Playground Paving Repair Project
36. Ratified Notice of Completion - Miller Mechanical - Replace HVAC Units at North County and Oak Hill Elementary Schools on Multipurpose Rooms
37. Ratified Contractor Change Order #1 to the Contract By and Between Biondi Paving, Inc. and Center Joint Unified School District
38. Approved the Ninth Amendment to the Agreement for the Purchase and Sale of Real Property and Escrow Instructions and Grant Deed
39. Approved Contractor Change Order #1 to the Contract By and Between Miller Mechanical and Center Joint Unified School District for the Energy Service Design Build Contractor for Proposition 39 Funded Energy Efficiency and Conservation HVAC Projects
40. Approved Contract with Nor-Cal Asphalt Paving & Maintenance, Inc. for the Parking Lot at McClellan High School
41. Approved Notice of Completion - Rua & Son Mechanical - CDC Roof Replacement - North County
42. Approved Professional Services Agreement: Renee M. Plummer
43. Approved Professional Services Agreement: Carolyn M. Delgado
44. Approved Professional Services Agreement: Barbara A. Hicks
45. Approved Payroll Orders: July 2017 - June 2018
46. Approved Payroll Orders: July 2018
47. Approved Supplemental Agenda (Vendor Warrants): June 2018
48. Approved Supplemental Agenda (Vendor Warrants): July 2018

Motion: Kelley

Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope, Wilson

Noes: None

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

1. Approved Adoption of Minutes from June 6, 2018 Special Meeting

Motion: Kelley

Second: Wilson

Ayes: Anderson, Hunt, Kelley, Wilson

Noes: None

Abstain: Pope

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION (continued)

2. Approved Adoption of Minutes from June 13, 2018 Regular Meeting

Motion: Kelley
Second: Wilson

Ayes: Anderson, Hunt, Kelley, Wilson
Noes: None
Abstain: Pope

4. Approved Resolution #3/2018-19: Resolution On Board Compensation For Missed Meeting

Motion: Kelley
Second: Wilson

Ayes: Anderson, Hunt, Kelley, Wilson
Noes: None
Abstain: Pope

COMMITTEE UPDATES

Facilities Committee Update - Craig Deason, Assistant Superintendent of Operations & Facilities, noted that as far as modernization projects go the district has been working on the documents and design. The district is pretty much through with Oak Hill, North Country, and Center High School with the design development portion of the plans. The projects for Oak Hill and North Country are planned to go to DSA in about 2 months; the high school drawings will be complete and ready to go to DSA on February 19th. 2018 Quick Strike Projects - Spinelli and Dudley fencing and basketball projects are all complete except for the gates for the fencing and the basketball hoops are not up yet. The high school plaza project completion date was pushed back to the end of this month. There were many challenges with that project. The HVAC project at North Country and Oak Hill is complete. With the new elementary school that the district is planning in Sierra Vista, there is a schedule going forward. They will continue to tighten up that schedule. There will be a meeting with the home builder next week. The rough construction completion date of the new school currently is scheduled for March 2022. Summer Quick Start Projects 2019 - the district is going to continue working on the phone project and intercom/clock/bell project at the high school. There was also a technology infrastructure project that will be done as well. There is about \$400,000 in e-Rate funds that the district is going to try to capture and use for part of that technology upgrade. They will be working on upgrading fiber at the high school, middle school, and some of the elementary schools that have enough funding. A new e-Rate funding will start next year. The district will be replacing the turf at the high school stadium this summer as well. Mr. Deason noted that the Board approved on the Consent agenda the sale of the SMUD property. He noted that we should be done with that project in a few days. Mr. Loehr noted that Mr. Deason is being modest about the e-Rate bid. By delaying, the district will be able to apply close to \$400,000 from e-Rate which will save significant money for the district. He also noted that we have worked with Caldwell Flores Winters for years. They met with Mr. Flores and they would like to build a 5 year plan for our schools and modernization during build out. Mr. Deason noted that it will be a great road map for him and the district, with everything laid out. He also noted that the process will take about 120 days to finish. The Board may need to have a workshop to get the "plan" done. Mr. Loehr noted that in their Cabinet meeting Craig continued to get completed again and again. He thanked Craig for everything he does.

At 6:15 p.m. Jeremy Hunt left the meeting by phone.

ORGANIZATION REPORTS

1. CUTA - Venessa Mason, President, noted that they just had their first Rep Council meeting of the year. There is a concern about the large class sizes in 7th grade classes at the middle school. She also noted that there are math support groups called academic labs but there is no math curriculum for that. She asked that Curriculum & Instruction look into curriculum for the support math. There was also a concern that some of the 8th graders had 2 math support labs and were not getting social

ORGANIZATION REPORTS (continued)

studies. There was a concern about the intercom system at the high school. She noted that this was addressed in Mr. Deason Facilities Report. There is a plan for that to be replaced this summer so she asked if there are policies and procedures in place so students and staff can hear the automated system and emergency drills. Mr. Ferguson noted that they have been working on that. Mr. Deason noted that they have upgraded the walkie talkie radios, and staff is using the Remind app as well as the walkie talkies. At this time there are 3 classrooms, the theater, and the music room that don't have the intercom. She also wanted to remind principals to have teachers that are wanting to do stipend positions to complete the form that is the last page of the CUTA contract to make sure at the end of the year they get paid. Apparently, there was some confusion about that last year and teachers thought they were going to get a stipend, and at the end of the year they did not because they did not have that filled out.

2. CSEA - Marie Huggins, President, welcomed everyone back. She felt encouraged in seeing all of the Seniors in attendance and mentioned that CSEA could use help from the Seniors (needing to fulfill Community Service hours) at the Member Dinner in October. She noted that CSEA doesn't have a lot to report. She thanked the Board for the approval of their contract going forward and the other tentative agreements that had been held since May. Mrs. Huggins then noted that at All Staff Day she had mentioned the backpack drive; we have received 38 Backpacks, some with supplies. There were also 16 boxes of Kleenexes that were donated. Retiree Roger Calhoun was very instrumental in bringing backpacks and Kleenexes in yesterday, and those have been sent over to the Family Resource Center.

REPORTS/PRESENTATIONS

1. **Williams Uniform Complaint Quarterly Reporting** - Mike Jordan, Director of Curriculum, Instructions & Special Ed, reported that there was nothing to report.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA – None

BOARD/SUPERINTENDENT REPORTS

Mr. Wilson

- noted that he has 2 high school students, so he receives a call from Mr. Ferguson every week.

Mrs. Pope

- welcomed Mr. Farrel and Mr. Borasi to their first board meeting as the principal of their sites.
- welcomed the students back to the new school year.

Mrs. Anderson

- noted that they had a great Facilities Meeting yesterday. Mr. Deason is handling things well.
- looking forward to the completion of the work at Center High School.

Mr. Hunt – was not available to report

Mr. Loehr

- noted that it was a wonderful start to the new year; it gets better and better every year.
- gave a shout out to our Transportation Department; this is the first year that we have started without a complaint about transportation.
- thanked Lisa Coronado and Tami J'Beily. We received our call from the county office about our LCAP. There were no material issues; there were a few typos and minor issues to explain. We do not have to bring it back for Board approval but we like to do that just so the Board can see if anything is changed and see the final copy.

BOARD/SUPERINTENDENT REPORTS (continued)

- noted that he is looking forward to a great year.

Mrs. Kelley

- noted that she only has 3-1/2 months left on the Board.

- expressed her concerns with the counseling program at the high school. She is not concerned with their work, but that they are over tasked; they are doing busy work. She has asked numerous times for a survey to be done. The fact that a lot of them are leaving should be a red flag that there needs to be some structure; they are doing too much busy work and not enough academic counseling. Mr. Loehr noted that there is a survey on the website. He also noted that a manual has not been done for various reasons.

- welcomed everyone back to the new school year.

- also noted that she is leaving the Board because she may be moving.

BUSINESS ITEMS

A. Budget Update For Fiscal Year 2018/19

Lisa Coronado, Director of Fiscal Services, noted that because the state budget was adopted after the budget was approved, there must a public update 45 days after the state budget has been approved. The significant changes worth mentioning were that the total LCFF funding, which is our ongoing money, is increased. The one-time money is decreased this year by a greater portion. This puts us at a decrease of \$381,000.

B. TABLED - Nominations for CSBA Directors-at-Large Asian/Pacific Islander and Hispanic

Motion: Kelley

Second: Wilson

Ayes: Anderson, Kelley, Pope, Wilson

Noes: None

Absent: Hunt

C. APPROVED - First Reading: Board Policies/Regulations/Exhibits

BP 1020 - Youth Services

BP/AR 1330 - Use of School Facilities

BP 1400 - Relations Between Other Governmental Agencies and the Schools

BP 2210 - Administrative Discretion Regarding Board Policy

BP/AR 3320 - Claims and Actions Against the District

BP 4140/4240/4340 - Bargaining Units

BP/AR 4161.3 - Professional Leaves

BP/AR 4261.3 - Professional Leaves

BP/AR 5112.5 - Open/Closed Campus

AR 5141.32 - Health Screening for School Entry

BP/AR 6174 - Education for English Learners

BB 9310 - Board Policies

Motion: Kelley

Second: Wilson

Ayes: Anderson, Kelley, Pope, Wilson

Noes: None

Absent: Hunt

ADVANCE PLANNING

a. *Future Meeting Dates:*

i. Regular Meeting: Wednesday, September 19, 2018 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747

b. *Suggested Agenda Items: keep tentatively free the first Wednesday in Sept/Oct for facility type meetings. Kelly asked for a Counseling Report.*

ADJOURNMENT – 6:40 p.m.

Second: Wilson

Absent: Hunt

Respectfully submitted,

/s/
Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

/s/
Kelly Kelley, Clerk
Board of Trustees

9/19/18
Adoption Date